



## Mason Elementary School Parent Involvement Policy

*At Mason Elementary children feel a family spirit! Our small size enables students, parents and staff to interact daily in a way that supports success. We foster a positive learning community through a strong parent and family partnership, an active Parent Teacher Organization, fabulous parent volunteer, and an outstanding staff of dedicated professionals. Together we build a foundation for the continuing academic and personal success of our students!*

At Mason Elementary School, we believe that a partnership with parents is essential. The Title I School requirements are met by creating and fostering this strong parent-school partnership. In order to receive Title I funding for our school, programs that support parent involvement must be in place and implemented. As a school community we encourage parent volunteerism and in cooperation with our PTO, we plan meaningful activities for families to connect home and school.

Annually, Mason Elementary School convenes a Title I meeting in conjunction with the Back to School Night, at the beginning of each school year. All parents are invited and encouraged to attend. The purpose of the meeting is to inform parents of the school's eligibility for Title I assistance, to explain Title I requirements, parent partnership, and the School Parent Compact. Mason Elementary School is a Title I targeted school, where struggling learners can benefit from additional academic support. Parents are invited to become part of the planning team to provide input, feedback and suggestions to enhance the program. Additionally, at Back to School Night, classroom teachers inform parents of the curriculum, the forms of assessment used to measure student progress and the proficiency levels the students are expected to attain. Classroom teachers and the Title I teacher provide parents with support and material's to help improve their child's achievement.

The Title I teacher meets with parents to plan an appropriate support program. Parent representatives in conjunction with the Tile I teacher, principal and staff representative, form the Title I planning team. At the school district level and at Mason School, parent involvement is encouraged. This partnership may include classroom volunteer opportunities, participation on district committees, the Title I planning team, school improvement team, or as a PTO volunteer at the many family events that are planned throughout the school year.

Mason School will provide parents with timely and pertinent information regarding parent involvement, their child's achievement, and the school's performance. This will include but is not limited to, the following:

- Annual Back to School Night with a Title I presentation and parent meeting.
- School's Annual Report and School Improvement Goals
- Written communication from teachers including:
  - Daily student assignment notebooks or planners
  - Class newsletters
  - Report cards, distributed three times a year
  - MEAP, NWEA and Grosse Pointe Writing test score reports
- Oral communication from teachers including:
  - Phone or E-mail Contacts
  - Conference opportunities (at least two per year)\Interaction before or after school
  - Interaction at school functions
- Additional opportunities for communication and information:
  - PTO meeting
  - School Newsletters
  - Postings of upcoming events on school website
  - Timely responses to parent suggestions through telephone calls, e-mail, notes and conferences
  - Title I surveys distributed to parents at the end of each year

The school will collect suggestions and comments from parents on an ongoing basis. All data, comments and suggestions, including unsatisfactory comments regarding the Title I school plan and parent involvement policy, shall be collected and reviewed. This information will be considered in the revision of the Parent Involvement Policy and the Parent Involvement Plan for the school. The school will provide timely responses to suggestions. Titled I funds may be used to pay a reasonable and necessary expense associated with parent involvement activities to enable parent participation in school related meeting and training sessions.

\*This policy is distributed at Back to School Night and is posted on the school website.

